



Arts Habitat | Studio Program 2012 Application Guidelines

We are accepting applications on an on-going basis from artists wishing to apply for individual studio usage in the Arts Habitat Studio Program. All applications will be reviewed on a first-come, first-served basis unless otherwise posted. Accepted artists will be offered an available space or be placed on a waitlist. Waitlisted artists will be notified of acceptance, and later contacted when a studio space comes available. Length of term is 3, 6, 9 or 12 months.

Artwork and Submissions

- Artwork in all media will be considered
- All submissions must include 3- 5 work samples of recent artwork. (See APPLICATION REQUIREMENTS for details on electronic and paper submissions of work samples.)
- This application is for single artist usage. If applicant intends on sharing the space with a partner, spouse or colleague, both artists must submit an application and indicate that they desire to share the same studio. If accepted, both artists will sign a shared space agreement.

Selection Process and Final Authority

A selection committee comprised of a diverse group of local leaders in the arts will review the applicant pool. The selection criteria will encompass the following:

- Evidence of commitment to artistic pursuit and production
- Compatibility of artistic medium with desired studio project location & space
- Evidence of understanding and willingness to cooperate within a shared space

Special consideration will be given to artists from diverse ethnic communities. The recommendations of the selection committee on all matters pertaining to the review of applicants will be submitted to the Arts Habitat Board of Directors, whose approval of the selected artists shall be final.

Application Requirements

It is imperative to follow the guidelines and complete the following checklist for your application submission.

- Completed Application Form
- Work Sample
Submit 3-5 samples of artwork completed within the past 2 years. JPG or PDF digital images on CD are preferred. Images must be 150 dpi, sized no larger than 1024 x 768 pixels and PC compatible. If hard copy work samples are necessary, portfolio of work must be delivered in protective case and may not exceed 12" x 18." Other electronic files may be submitted as CD-ROM or DVD.
- Artist agrees to abide by the Studio Guidelines for independent studio space usage.
- Self Address Stamped Envelope for return of all materials. (Arts Habitat will not be held responsible for the return of materials with inadequate postage or packaging.)

Completed applications can be mailed to the locations listed below:

Mail Application packet to:

Arts Habitat | Studio Program
P.O. Box 221487
Carmel, CA 93922

Questions Please contact Studio Program Manager at staff@artshabitat.org or 831.624-6111. Applications can be downloaded at artshabitat.org

Brief description of intended usage and desire for studio space through Arts Habitat
(2 sentence maximum)
Desired length of time for contract agreement: <i>(circle one)</i> 3 mo. 6 mo. 9 mo. 12 mo.
When are you prepared to move in?

Briefly describe your studio practice (2 sentence maximum)

Briefly describe how you see yourself/ studio practice involved with the surrounding Arts Habitat space and community activities/ events? (2 sentence maximum)

Work Sample Description in the order presented on CD/ DVD/ portfolio.

#	Title	Medium	Size	Date
#1				
#2				
#3				
#4				
#5				

COMMENTS: If there anything else you wish to share with the committee concerning your application, your artwork, or your intended use of studio space, feel free to submit a written attachment. (3- 5 sentence maximum)

Ethnicity and Race* Check all that apply (*Optional)

- | | |
|---|--|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Hispanic or Latino |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> White |

Check List:

I have supplied Arts Habitat with a complete application packet consisting of the following items:

- | | |
|--|---|
| <input type="checkbox"/> Completed Application Form | <input type="checkbox"/> Self addressed stamped envelope for return of materials and notification |
| <input type="checkbox"/> Work Sample with 3-5 recent works | |

Artists Signature _____ Date: _____

Received by: _____ Date: _____